

Planning Compliance Officer

Hays • Eastern Suburbs Melbourne VIC



Base pay

\$45 - \$52 / hr



Work type

Full time



Contract type

Temporary

Job details



Date posted

11 Aug 2021



Expired On

02 Aug 2022



Category

Government, Emergency & Defence



Occupation

Local Government



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Full job description

Your new company

This Local Council located far East of Melbourne cover a growing region of Victoria with green views and a friendly community. Our client genuinely care for all of their staff shown by receiving positive feedback from multiple contract workers through Hays Recruitment. They offer great work life balance with flexible hours and reward staff for their achievements big or small. Also conveniently close to public transport as well as have a large staff car park where you're guaranteed a spot. They are currently experiencing an increase in workload and seeking an individual to join the Planning department.

Your new role

This Local Council require an experienced Planning Enforcement Officer with excellent customer service and computer skills to join the team in this long-term temporary role (full time hours). Your day to day tasks will include but not limited to:

- investigating breaches of the Planning Scheme and Planning Permits
- visiting and assessing sites to ensure compliance is being adhered to
- sending follow-up correspondence to owners and proprietors
- administrative duties

What you'll need to succeed

This role will require you to have previous and relevant experience working for a Local Council in a planning compliance role. You must also have a valid drivers licence and happy to undergo a police and WWC check.

Please note: only applicants who have previously worked as a Planning Enforcement Officer will be shortlisted and considered

What you need to do now

To apply for the role please email your resume to Narissa.Tak@hays.com.au or call Narissa Tak on 0498 001 255 for further information

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