

Traineeship – HR/Recruitment

Protech Group • Burnie TAS 7320



Not provided



Work type

Full time



Contract type

Permanent

Perks

KICKSTART A CAREER IN HUMAN RESOURCES AND RECRUITMENT

Skills

STRONG WORK ETHIC

GREAT ATTITUDE

GREAT CUSTOMER SERVICE SKILLS

HR

HUMAN RESOURCES

INTERVIEWING

RECRUITMENT

Full job description

Protech is the leading quality workforce provider to technical industries, Australia wide.

We have a terrific opportunity for a dedicated, hardworking person to undertake a Recruitment/HR Traineeship within our Burnie office.

We are seeking applicants with a great attitude who are dependable with a strong work ethic and who are keen to start a new career with Protech.

About You:

- Have a genuine interest in recruitment and/or human resources
- Work well in a team and have great customer service skills
- Eagerness to learn and develop yourself
- Love working with people

Job details



Date posted

19 May 2022



Expired On

18 Jul 2022



Category

HR & Recruitment



Occupation

Recruiter - Agency



Base pay

Not provided



Contract type

Permanent



Work type

Full time



Job mode

Standard business hours



Work Authorisation

**AUSTRALIAN CITIZEN /
PERMANENT RESIDENT**

Role Description:

This is a traineeship receiving a Certificate IV in HR/Recruitment. Learning all aspects of recruitment from, screening/interviewing employees, account management, sourcing specific skill sets and interpreting awards and EBA's

Training & Responsibilities include:

- Learning to identify quality applicants (Interview, reference checks etc) and progress them through Protech's on boarding platform
- Learn about safety management systems and how to conduct safety activity on site
- Learn how to interpret modern awards and agreements
- Attend external and internal meetings, workshops and RTO training as required

Candidate Requirements:

- Willing to commit to completing a Certificate IV
- Uphold Protech purpose and values
- Ability to work and communicate effectively with people of all backgrounds in a labour hire/recruitment environment
- Drivers license and white card would be advantageous

Benefits:

- Become a productive part of a professional Industry
- Gain valuable industry experience and knowledge
- Be supported and mentored along the way by experienced industry professionals
- Remuneration package between 40-50k + super
- Excellent team environment

If this sounds like you, please apply now! Interviews will commence in June 2022.