

## Customer Service Consultant

Fuse Recruitment • Richmond VIC 3121



Not provided



Work type  
Full time



Contract type  
Not provided

### Perks

POSITIVE WORK ENVIRONMENT

SUPERANNUATION

TRAINING

### Full job description

Our client who is a Leading Australian manufacturing company who specialise in Electrical & Automation Products, are looking for full-time, permanent Customer Service Consultants to provide service to both internal and external stakeholders.

#### What's in it for you:

- Parking provided onsite
- A great place to work - Family-like work culture
- A culture that encourages work / life balance (flexible work environment)
- Ongoing learning & development
- Access to an Employee Assistance Program for you and your family

#### Essential Requirements:

- Providing exceptional frontline customer service to internal and external stakeholders via multiple channels
- Professional telephone manner
- Thrive in a fast-paced environment
- Excellent analytical skills
- Technical aptitude
- Excellent verbal and written communication skills & Comprehension
- Strong Problem-solving skills
- Keyboard Skills

### Job details



Date posted  
**23 May 2022**



Expired On  
**22 Jul 2022**



Category  
**Customer Service & Call Centre**



Occupation  
**Customer Service**



Base pay  
**Not provided**



Work type  
**Full time**



Job mode  
**Permanent**

**Duties Include but not limited to:**

- Processing inbound inquiries including but not limited to orders, returns, queries, services and general items consistent with customer requirements
- Support Sales team in relation to customer service issues
- Follow up to satisfactory completion of outstanding customer enquiries and related issues
- Maintain records and documents relating to all relevant customer activities
- Data entry and general administrative tasks

**How to Apply:**

If this sounds like your next engagement and have the skills, abilities and team attitude please **APPLY NOW!** or call Jaqueline Farag on 0473 341 845 to book your interview for this role.

**At Fuse, we specialise in recruitment for the manufacturing industry and actively source a variety of roles for a broad range of manufacturers. If you are looking for a new opportunity, I'd love to hear from you! If you know someone looking for a job, refer them to us and we'll give you \$500\* if we find them a new role!**